



9th Europe Conference/ 9e Conférence européenne Tours, France 12-15.09.2016

General Information

To National Presidents and International Secretaries of the Member Countries of ISGF Europe Region

Dear All,

We remind you that the deadline for registration was extended until the 15th June 2016, so please use the remaining time to enrol some more members.

The attached documents are sent only to the National Presidents and International Secretaries, and you are kindly asked to forward all documents to your board members and the persons from your country that will take part in the Europe Conference as delegates or observers. The documents will also be available on the ISGF website (www.isgf.org) in English and French.

Please note: The deadline for sending back the documents A, B, C and D to the Europe Committee is the 1st August 2016, as well as for any sub-amendments to the amendments to the Constitution you wish to propose.

You might send the documents by email to

Hans Slanec: hans.slanec@outlook.com

or

Doris Stockmann: doris.stockmann@pp.inet.fi

or by snail mail to either:

*Hans Slanec
Tannengasse 18/3
1150 Wien
Österreich*

*Doris Stockmann
Skatuddsstranden 11C 33
00160 Helsinki
Finland*

A time schedule and some further documents will be sent out at the beginning of August.

Simultaneous interpretation during the Conference will be offered in English and French.

If any Sub-Region wants to meet before the conference starts, the French organising committee should be contacted in advance to ask for a meeting place. The best time for such meetings would be on Sunday 11th September in the evening after the reception or on Monday 12th September at 9 am in the Vinci Conference Centre.

Please remember that full payment of the conference has to be made by 30th June 2016.

All participants are responsible for checking if they need visa for France (Schengen-Visa), and are advised to obtain their own personal health and/or travel insurance for the time of their stay in France.

List of attached documents:

Welcome letter

Document A - Call for Hosting next Europe Conference - in both FR and EN

Document B - Call for Country Presentations - 2 separate documents in FR and EN

Document C - Proxy - in both FR and EN

Document D - List of delegates - in both FR and EN

Document 1 - Rules of Procedure - 2 separate documents in FR and EN

Document 2 - Triennial Report - 2 separate documents in FR and EN

Document 3 - Finances (3a and 3b) - in both FR and EN

Document 4 - Amendments to the Europe Constitution - in both FR and EN

Document 5 - Proposal for changing the fees - 2 separate documents in FR and EN

Document 6 - Plan for the Period 2016-2018 - 2 separate documents in FR and EN

Document 7 - Budget - in both FR and EN

For your convenience, and avoidance of doubt, we attach the current version of the Europe Constitution.