



4th ISGF African Regional Gathering
4e Rencontre de la Région Afrique de l' AISG



4 January 2014

Dear Participant

Welcome to the 4th Africa Gathering of the ISGF! We in South Africa look forward to welcoming you to Johannesburg to the Gathering to be held at Gilwell Florida, Johannesburg from 20 – 25 January 2014.

Some of the registration forms were not complete so in order to confirm your attendance and that your details are correct please check the report for your country/area and inform me as the Chief Organiser that this is in fact accurate. Please inform me as to any changes that need to be made.

This Newsletter is being sent out to ensure all matters are solved ASAP.

You will also need to confirm that you have paid or how you are paying.

Please inform me of the following:

- Dietary requirements
- Indoor accommodation: We only have limited spaces. All those who have been allocated space on a first come first served basis are being sent a letter confirming them of their booking. This will arrive by the end of this week.
- Accommodation in tents: Those persons allocated/ having chosen tented accommodation will also be sent letters by the end of this week.
- Hotel accommodation – please see below.
- Accommodation not required: Please inform me, the Chief Organiser, where you will be staying during the Gathering period.
- Please also confirm your transport arrangements.
- Please confirm your needs, if any for home hospitality.

The hotels in the area are the following:

Protea Hotel, Roodepoort (www.proteahotels.co.za)

Town Lodge, Roodepoort (www.citylodge.co.za)

I can supply details of guesthouses , etc. should you wish to stay there.

Please do your own bookings yourselves. Kindly inform me ASAP as to where you will be staying for daily transfer requirements to and from the conference venue.

A reminder to all delegations, please bring the following:

- Your country's flag
- Your association's flag/ banner
- Your project details for the exhibition
- Any craft and other products for sale. No food products please.

Further details will be sent out next week.

I look forward to your replies to details not known.

With warm greetings

Mary Gillett-de Klerk (Ms)

Chair of Host committee – ISGF Africa Gathering.

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