

ISGF

International Scout and Guide Fellowship  
(An organization for adults)



AISG

Amitié Internationale Scoute et Guide  
(Une organisation pour adultes)

**4<sup>TH</sup> AFRICA REGIONAL GATHERING  
20 – 25 January 2014**

**“CREATING NEW NETWORKS AND GROWING THE ISGF IN AFRICA”**

Dear members,

In 2013 a new Central Branch group has been formed next to the existing Trefoil Guild group in South Africa and both groups will be the hosts for the 4<sup>th</sup> Africa Gathering. The Gathering will take place from 20 – 25 January 2014 in Johannesburg. South Africa. Johannesburg is the economic hub of South Africa and the Gauteng provincial capital. We, South Africans, welcome you to our country.

The programme as outlined in the attached document is designed to give us all time to get to know one another, discuss our country fellowships, showcase projects and make new connections. The Gathering also aims to plan how we can all grow the ISGF throughout Africa and play an active role in each country and across the continent.

Here is some information to help you prepare for travel and participation in the Gathering:

**1. DATES AND VENUE**

The Gathering will take place from Monday 20 January 2014 - Saturday 25 January 2014 in Johannesburg, South Africa. Participants need to arrive before noon (12h00) on Monday 20 January and shall depart from Saturday 25 January after lunchtime (from 12h00).

The venue will be at Gilwell Florida, a Scout campground in Roodepoort, Johannesburg.

**2. PROGRAMME**

The programme is attached as another document. There will be a formal opening ceremony followed by discussions and plenaries about the state of the ISGF in Africa and planning for future growth, strengthening partnerships with international organisations and future activities.

Each Country delegation needs to showcase their work and projects. An exhibition will be held at the venue. You are invited to display your projects. It would be great if you could send the display documents ahead of time so some assembly can happen ahead of the Gathering. Please bring your crafts as well as part of your exhibition. The products should be priced in South African Rands (ZAR). The funds raised from the sale of goods should go to support a project of your choice within your country or can go to a commonly agreed project in South Africa. Food or drinks are not allowed as part of the exhibition. You will need to have one or more delegates to staff your exhibition especially if goods are for sale.

There will be visits to a few of the many attractions in Gauteng. There are visits planned to the Lion and Rhino Reserve where you should be able to see the highly endangered rhinoceros. There is also scheduled a visit to the Walter Sisulu Botanic Garden which will show you some of our beautiful indigenous flowers, and give you some natural history of the area.

The Gathering will also involve a campfire with Scouts and Guides and a tree planting ceremony and the Gathering will end with a closing ceremony.

**3. HOME HOSPITALITY**

Please advise by end of October 2013 if you need any home hospitality. This can only be provided for up to 3 days after the end of the Gathering – that is until 28 January 2014. Requests will be on a first come first served basis and dependent upon availability.

#### **4. ARRIVALS/ VISAS**

Participants will be met at the airport (either the OR Tambo International Airport or Lanseria Airport), and/or coach or train stations. Please advise the organiser by the latest end of December, 2013 of your travel plans – dates and flight numbers and preferably as soon as they are available. You will be advised by latest 10 January 2014 the name of the person fetching you. They will have a meeting board displaying the ISGF logo and your name so you will need to look for them.

You are responsible for obtaining your visa before entering South Africa. Please consult the South African embassy or consulate in your country. A personal letter of invitation will be provided should you need one to accompany your visa application. Please email Ms Mary Gillett-de Klerk on [marylyn22@gmail.com](mailto:marylyn22@gmail.com) should you need a letter. Please do not leave your application until point of entry.

#### **5. DIETARY AND MEDICAL REQUIREMENTS**

Please list your dietary requirements on the registration form.

Please also ensure that you bring your special medication with you and that you carry your prescriptions.

Please also take out your own travel insurance as the organisers cannot be held responsible for any hospitalisation or medical costs, should such be needed by the participant.

Kindly also ensure that you follow your country's and your doctor's advisory in terms of vaccinations.

Kindly advise soonest if you have any disability or special needs so arrangements can be appropriately made in terms of accommodation and other needs so that your stay is comfortable.

#### **6. CLIMATE**

The weather in January in Johannesburg is:

Temperatures: from 15 – 26 degrees Celsius. There are usually rain and thunderstorms in summer so bring summer clothes and a rainjacket. The mornings and evenings are cool to chilly. Days are fairly warm to hot.

#### **7. TOURS**

Tours can be arranged to other attractions. Entrance fees to the Constitutional Court is ZAR50 for a 1.5 hour tour, the Apartheid Museum is ZAR65, and Maropeng (Sterkfontein Caves) is ZAR135. Tours to visit Soweto and the homes of Nelson Mandela and Desmond Tutu as well the Hector Pieterse memorial and museum can also be arranged. Prices vary depending on how long one plans to explore the area. Furthermore, visits to Pretoria and its Voortrekker Monument, Freedom Park and the Union Buildings can also be arranged. Costs for these trips be sent upon request.

#### **8. SHOPPING**

Shopping trips can be arranged dependent on numbers. Please advise if you wish to shop before or after the Gathering.

#### **9. TRANSPORT COSTS**

Transport costs to all events/ excursions within the programme are to be carried by the organisers. Costs to all other places are at the individual participant's expense.

#### **10. BOARD AND LODGING**

The registration form clearly indicates that accommodation is generally being provided in tents. There is limited indoor accommodation. Please follow the instructions on the registration form.

## **11. REGISTRATION FEE**

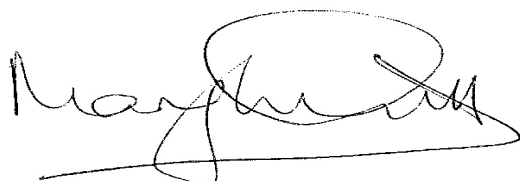
Each delegate is expected to pay a non-refundable fee as per the registration form. This should be transferred to the account as given on the registration form.

Please email confirmation to the Organiser, Ms Mary Gillett-de Klerk, whose email address is [marylyn22@gmail.com](mailto:marylyn22@gmail.com).

Payment must be made by 30 November 2013.

We look forward to welcoming, meeting and conferencing with you in January 2014.

Yours in fellowship



**Mary Gillett-de Klerk**

Chairperson of Gathering Host Committee  
Convenor of NSGF-South Africa

**Jean Lewis**

Chair of Trefoil Guild  
Central Branch Contact

Date: 03 October 2013.